

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 3rd September 2018			
1.	Attendees and apologies			
	Present:	Sarah Gibson – Chair Simon Taylor – Wingfield PC Trevor Carbin Johnny Kidney John Barnes – Winsley PC Richard Warren – Winsley PC Matthew Midlane – Monkton Farleigh PC Trevor Bedeman – Streets Ahead Ann Marie Cooper – Friends of Woolley David Thomas - Highways Andy Cadwallader - Highways Peter Dunford – Community Engagement Manager		
	Apologies:	Dom Newton – Bradford on Avon TC		
2.	Notes of last meeting			
		The minutes of the previous meeting held on 25 th June 2018 were previously circulated.		
3.	Financial Position			

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		See Finance sheet. Remaining budget standing at £4,847		
4.	Top 5 Priority Schemes			
a)	4696 Winsley concerns	<p>Hartley Farm Lane / Church Farm one way – One way on UC6104. DT confirmed it would be possible to have one way working in a north bound direction. Traffic Order and signs costs would be in the region of £2500 to £3000.</p> <p>Request for bus stop cage on Limpley Stoke Road – Cost estimate of £481 approved by PC. CATG approved scheme.</p> <p>Melbourne Close to village footway – request for bollards or planter – bollard and planter types and costs with PC for consideration.</p>	<p>PC to consider</p> <p>DT to arrange works</p> <p>PC to consider</p>	
b)	4528 Winsley Hill. At Canal Bridge	<p>Request for pedestrian route over bridge and defined walking route to west of bridge.</p> <p>Option 4 chosen as preferred option. Substantive CATG bid made. Cost estimate £20,000. PC £10K, bid for £10K.</p>	Awaiting result of Substantive bid	
c)	Station approach – Bradford on Avon	<p>Initial vehicle overlay plans discussed with Town Council.</p> <p>Outline proposal drawing with Town Council for discussion.</p> <p>Further site meeting to consider options to be arranged.</p>	DT/SG to undertake site visit.	
d)	South Wraxall village gates	<p>Works ordered including additional horse warning signs.</p> <p>Cost estimate £4792 for 3 gates. (£1151 PC, £3641 CATG)</p> <p>Horse warning signs £367 100% paid for by PC.</p> <p>Awaiting programme install dates from Ringway.</p>	Local landowner has claimed ownership of ditches. Scheme on hold until agreement reached. PC to lead on discussion.	
e)	Wingfield	<p>Request for footway resurfacing south of 21d Frome Road to The Willows. Revised estimate of £13,211 with PC for approval.</p>	Scheme approved. DT to arrange works.	

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5.	Other schemes for action but not yet a priority			
a)	4959 Whitehill, Bradford on Avon	Request for additional measures to prevent unauthorized access. Option of using ANPR cameras to be investigated.	Action with Dom Newton.	
b)	Turleigh Hill / Belcombe (Not recorded on issues system)	Enhancement to the existing 30mph speed limit terminal point at the Belcombe end. Cost estimate from specialist surfacing company received in sum of £11,388. Surfacing not being taken forward. SG to investigate results of CSW speed readings further.	SG requested site visit to look at footway condition. SG/DT to arrange.	
c)	Monkton Farleigh	MM raised new issue of narrowing of existing carriageway on approach to village and requested this should be signed. Site visit undertaken. Suggestion made to use "road narrows" signs and SLOW markings. Request also made to extend 20mph, metrocounts required as first step.	Signs & road markings agreed. DT to complete detail design and order works. PD to sent metrocount request form to MM	
d)	Safety at B3109 Wildcross junction, South Wraxall	Visibility from B3109 Wildcross to the north is the main concern. Hedge growth is the problem. Hedge has been cut back which helps but regrowth already a problem. Site visit undertaken, low cost measures identified. PC to speak with land owner in first instance	TC advised that PC have been unable to contact owner. AC advised that hedge has recently been cut back. AC to investigate boundary position.	
e)	Limpley Stoke	Signs requested at The Twizzle to prevent vehicle access. PC confirmed that bollards not possible. DT to review signing options.	Local resident has put up 'Road Closed' sign. Wording should be 'Unsuitable for motor vehicles'. JK to discuss further with PC.	
6.	Other Requests / Issues			

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a)	Holt	Neighbourhood plan suggestions discussed. Group agreed a Phase 1 to move forward with gates at either end of the village and identification of measures to highlight the presence of the mini roundabout at the western end of the village. Ham Green and parking refuges as Phase 2. Designs and cost estimate for Phase 1 with PC.	PC reviewing type of gate proposed.	
7.	Other items			
a)	Bradford on Avon 20mph speed limit	Need for additional carriageway roundel in St Margarets Street identified.	DT to add to next Ad hoc lining order	
b)	Freight Management	SD provided update on B3105 at Staverton. Group agreed to further meeting outside of CATG to discuss impact of Bath Air Quality Plan on local network.	SG advised of meeting with Cabinet Member for Highways plus JK at end of September to discuss further.	
c)	Staverton flood gates	Revised quotes for gates is £12,112. Awaiting instruction to proceed or not.	Fund raising ongoing	
d)	St Laurence School & Churches	Awaiting updated School Travel Plan to help identify measures which CATG could then be involved with.	HomeRun app being rolled out to monitor school run journeys	
e)	South Wraxall	Bends on B3109 by fishing lake. Concerns raised about number of damage only collisions. Request made to review signing of bends.	Action with owner of Fishing Lake and PC to decide whether to raise as a formal request for investigation.	

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f)	Bradford on Avon Preservation Trust	Item on Works in conservation areas and option to pay for enhanced materials, such as Pennant stone. AC advised that it is the sourcing of materials and their storage that is the issue, since the closure of the Melksham depot.	AC happy to use materials if Pres Trust can source and store them	
g)	Friends of Woolley	Ann Marie Cooper introduced herself to the group.	Priorities for Woolley to be agreed by the FoW Executive.	
8.	Any Other Business:	TB raised a query of the signing of the speed limit at Woolley Green. A mix of 20mph and 40 mph signs?	DT to investigate further.	
9.	Date of Next Meeting: Monday 12 November 2018, County Hall at 4pm			

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Bradford on Avon Community Area Transport Group

Highways Officer – David Thomas

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

